

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 16 October 2018

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader and Clean Growth Development – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Aspiration, Schools and Lifelong Learning – Councillor Paffey
- Cabinet Member for Children and Families – Councillor Jordan
- Cabinet Member for Community Wellbeing – Councillor Shields
- Cabinet Member for Finance and Customer Experience – Councillor Chaloner
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Transport and Public Realm – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Home to School Transport & Post-16 Travel Arrangements	18 September 2018	Aspiration, Schools & Lifelong Learning Portfolio
Acceptance of European Social Funding for the delivery of a Solent Apprenticeship Hub	16 October 2018	Aspiration, Schools & Lifelong Learning Portfolio
Commissioning Substance Misuse services for Adults and Young People in Southampton	19 September 2018 18 September 2018	Community Wellbeing Portfolio
Changes to Existing Revenue and Capital Budgets	18 September 2018	
Changes to Existing Revenue and Capital Budgets	16 October 2018	Finance & Customer Experience Portfolio
ACCEPTANCE OF GLASS PROCESSING INTO WASTE DISPOSAL SERVICE CONTRACT FOR SOUTHAMPTON CITY COUNCIL, WHICH INCLUDES ALL AUTHORITIES IN HAMPSHIRE	18 September 2018	
Land Quality Strategy 2018 - 2023	18 September 2018	Transport & Public Realm Portfolio
Community Based Play and Youth Provision for 0-19 year olds	11 October 2018	Joint Commissioning Board
Void and nomination agreements in respect of supported living properties	8 November 2018	Joint Commissioning Board
COUNCIL TAX REDUCTION SCHEME 2019-20	20 February 2019 31 January 2019	

LEADER AND CLEAN GROWTH & DEVELOPMENT

NO ITEMS ON THIS OCCASION

ADULT CARE PORTFOLIO

NO ITEMS ON THIS OCCASION

ASPIRATION, SCHOOLS & LIFELONG LEARNING PORTFOLIO

Title	Home to School Transport & Post-16 Travel Arrangements
Details	To consider the report of the Cabinet Member for Aspiration, Schools and Lifelong Learning seeking approval to formally consult on the proposals for Home to School Transport & Post-16 Travel Arrangements.
Decision Maker	Cabinet
Decision Expected	18 September 2018
Date Added to the Plan	1 September 2018
Main Consultees	Project Manager, Centralised Intelligence team and Communication team, Finance. Legal, Children services (SEND team), Transport Coordination team and the Customer Experience team. Also there has been engagement session with Service Users and special education needs and disability schools.
Consultation Method	Face to face meetings with a project working group who meets on a monthly, this consist of Project Manager, Centralised Intelligence team and Communication team, Finance. Legal, Children services (SEND team), Transport Coordination team and the Customer Experience team. Also there has been engagement session with Service Users and special education needs and disability schools.
Head of Service	Director of Children & Families
Author	Tammy Marks tammy.marks@southampton.gov.uk
Background Material Available	Home to School Transport & Post-16 Travel Arrangements
Public Comments may be sent to	Tammy.marks@southampton.gov.uk
Slippage/Variations/Reason	

for Withdrawal

Updates

Title	Acceptance of European Social Funding for the delivery of a Solent Apprenticeship Hub
Details	To consider the report of the Director of Growth, recommending acceptance of a grant of £1million from the European Social Fund to deveop and deliver an Apprenticeship Hub. The Hub aims to increase the quantity and quality of apprenticeship training across the Solent area to meet the skills needs of local employers and upskill the local workforce.
Decision Maker	Cabinet
Decision Expected	16 October 2018
Date Added to the Plan	
Main Consultees	Democratic services Legal Services Finance Property Services Economic Development (SCC) Portsmouth City Council (Economic Development officers) Hampshire County Council (Hampshire Futures officers and Economic Development officers) Local business representation groups (Hampshire Chamber of Commerce) Southampton City College and Eastleigh College Alphi network of training providers
Consultation Method	Emails, draft reports, briefings to partners and relevant sstakeholders and agencies
Head of Service	Director of Growth
Author	Kathryn Rankin Kathryn.rankin@southampton.gov.uk
Background Material Available	Acceptance of European Social Funding for the

delivery of a Solent Apprenticeship Hub
Acceptance of European Social Funding for the
delivery of a Solent Apprenticeship Hub

Public Comments may be sent
to

Kathryn.Rankin@southampton.gov.uk
Tel : 023 8083 3099

Slippage/Variations/Reason
for Withdrawal

Updates

CHILDREN & FAMILIES PORTFOLIO

NO ITEMS ON THIS OCCASION

**COMMUNITY WELLBEING
PORTFOLIO**

Title	Commissioning Substance Misuse services for Adults and Young People in Southampton
Details	To consider the report of the Cabinet Member for Community Wellbeing to accept the outcome of the procurement process for Substance Misuse services for Adults and Young People in Southampton following a period of review, engagement and consultation.
Decision Maker	Cabinet Council
Decision Expected	18 September 2018 19 September 2018
Date Added to the Plan	1 September 2018
Main Consultees	Cabinet Members :Reports to CMBs Sector, current providers and key stakeholder agencies: Engagement events, working group, Challenge & Confirm sessions. Legal, Finance, Property, Procurement: Input to Cabinet report Service users: Engagement events, surveys and feedback via support services
Consultation Method	Cabinet Members :Reports to CMBs Sector, current providers and key stakeholder agencies: Engagement events, working group, Challenge & Confirm sessions. Legal, Finance, Property, Procurement: Input to Cabinet report Service users: Engagement events, surveys and feedback via support services
Head of Service	Director of Quality & Integration
Author	Sandra Jerrim Senior Commissioning Officer s.jerrim@nhs.net Tel: 023 8024 1326

Background Material Available Commissioning Substance Misuse services for
adults and young people in Southampton

Public Comments may be sent Sandra.jerrim@southampton.gov.uk
to

Slippage/Variations/Reason
for Withdrawal

Updates

FINANCE & CUSTOMER EXPERIENCE PORTFOLIO

Title Changes to Existing Revenue and Capital Budgets

Details To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker Cabinet

Decision Expected 18 September 2018

Date Added to the Plan 1 December 2017

Main Consultees

Consultation Method

Head of Service Director of Intelligence, Insight & Communications

Author Sue Cuerden

sue.cuerden@southampton.gov.uk
Tel: 023 8083

Background Material Available Changes to Existing Revenue and Capital Budgets

Public Comments may be sent to Sue.cuerden@southampton.gov.uk
Tel: 023 8083 4153

Slippage/Variations/Reason for Withdrawal

Updates

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Finance and Customer Experience (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	16 October 2018
Date Added to the Plan	
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Judy Cordell</p> <p>judy.cordell@southampton.gov.uk Tel: 023 8083 2766</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	<p>Sue.cuerden@southampton.gov.uk Tel: 023 8083 4153</p>
Slippage/Variations/Reason for Withdrawal	
Updates	

HOMES & CULTURE PORTFOLIO

NO ITEMS ON THIS OCCASION

TRANSPORT & PUBLIC REALM PORTFOLIO

Title	ACCEPTANCE OF GLASS PROCESSING INTO WASTE DISPOSAL SERVICE CONTRACT FOR SOUTHAMPTON CITY COUNCIL, WHICH INCLUDES ALL AUTHORITIES IN HAMPSHIRE
Details	Following the cabinet report in April 2018, regarding the tendering of the Hampshire wide glass processing and disposal contract, which was completed in June 2018 (which, Southampton City Council (SCC) and Portsmouth City Council (PCC) are part of), it was not possible to award the contract as it would have resulted in a significant reduction in income. It is now intended to accept glass processing and disposal contract into the Waste Disposal Service Contract (WDSC) until December 2030.
Decision Maker	Cabinet
Decision Expected	18 September 2018
Date Added to the Plan	1 September 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Transactions & Universal Services
Author	Gale Williams gale.williams@southampton.gov.uk Tel: 02380832536
Background Material Available	ACCEPTANCE OF GLASS PROCESSING INTO WASTE DISPOSAL SERVICE CONTRACT FOR SOUTHAMPTON CITY COUNCIL, WHICH INCLUDES ALL AUTHORITIES IN HAMPSHIRE
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Land Quality Strategy 2018 - 2023
Details	To consider the report of the Cabinet Member for Transport and Public Realm, detailing the Southampton Land Quality Strategy 2018-2023 update.
Decision Maker	Cabinet
Decision Expected	18 September 2018
Date Added to the Plan	1 September 2018
Main Consultees	Council Management Team Cabinet Member for Transport & Public Realm Legal Services Policy and Strategy Team
Consultation Method	Meetings Emails
Head of Service	Director of Transactions & Universal Services
Author	Sam Guppy, Steve Guppy sam.guppy@southampton.gov.uk, steve.guppy@southampton.gov.uk Tel: 023 8091 7525
Background Material Available	Land Quality Strategy 2018 - 2023
Public Comments may be sent to	Contaminated.Land@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

JOINT COMMISSIONING BOARD

Title	Community Based Play and Youth Provision for 0-19 year olds
Details	Authority to procure a range of community based play and youth provision for 0-19 year olds in Southampton to give more of our children and young people a good start in life.
Decision Maker	Joint Commissioning Board
Decision Expected	11 October 2018
Date Added to the Plan	1 August 2018
Main Consultees	Southampton community and voluntary sector providers. Southampton Community and voluntary sector play and youth service providers.
Consultation Method	These proposals have been developed from the wider consultation undertaken as part of the Community Development consultation between March and May 2017. Further consultation and engagement events have happened with a range of local providers of play and youth activities in the City. The majority of funding going into the new service has historically been associated with front line play and youth activities that were grant funded by the Council. In addition to this, Southampton City CCG is investing £40,000 per annum in relation to ensuring that supported play and youth activity supports the emotional and mental health and resilience of children and young people in the city.
Head of Service	Director of Quality & Integration
Author	Tim Davis Projects Manager - Strategic Dev tim.davis@southampton.gov.uk Tel: 023 8083 4970
Background Material Available	Community based play and youth provision for 0-19 year olds
Public Comments may be sent	tim.davis4@nhs.net

to

Slippage/Variations/Reason
for Withdrawal

Updates

Title	Void and nomination agreements in respect of supported living properties
Details	To grant approval to enter into void and nomination agreements in relation to two supported living properties for the purpose of supporting vulnerable individuals in a community setting.
Decision Maker	Joint Commissioning Board
Decision Expected	8 November 2018
Date Added to the Plan	
Main Consultees	JCB Cabinet Member
Consultation Method	Report to key stakeholders
Head of Service	Director of Quality & Integration
Author	Kate Dench Joint Commissioning Manager for Learning Disability kate.dench@southampton.gov.uk Tel: 023 8083 4787
Background Material Available	Void and nomination agreements in respect of supported living properties
Public Comments may be sent to	ldcommissioning@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

OFFICER DECISIONS

Title	COUNCIL TAX REDUCTION SCHEME 2019-20
Details	Section 13A of the Local Government Finance Act 1992 (“the 1992 Act”) requires each billing authority in England to make a scheme (“a council tax reduction scheme”) each year specifying the reductions which are to apply to amounts of council tax payable by persons, or classes of person, whom the authority considers are in financial need. Council Tax Reduction is a local scheme which replaced Council Tax Benefit, a national scheme in 2013.
Decision Maker	Chief Financial Officer Council
Decision Expected	31 January 2019 20 February 2019
Date Added to the Plan	1 September 2018
Main Consultees	No consultation
Consultation Method	No consultation
Head of Service	Director of Finance & Commercialisation
Author	Steve Olney steve.olney@southampton.gov.uk
Background Material Available	COUNCIL TAX REDUCTION SCHEME 2019-20
Public Comments may be sent to	No consultation
Slippage/Variations/Reason for Withdrawal	
Updates	